

JAVA

**COACHES AND  
ASSISTANT  
COACHES  
HANDBOOK**

# **COACHES AND ASSISTANT COACHES RESPONSIBILITIES**

One of the important ingredients to a successful JAVA club season is the Coach and Assistant Coach. Each team will have a Coach and if possible an Assistant Coach. Head Coach must be 21 years old or older. Assistant Coach must be 18 years old or older. Head Coach must be a minimum of five (5) years older than the age group of girls team coaching (ex. 17's Team - Coach must be 22 years old or older and 18's Team - Coach must be 23 years or older).

As the Coach or Assistant Coach you are assuming certain responsibilities for the welfare of the players under your care, custody and control. You are also responsible for the team communications, including information regarding practices, tournaments, and information relayed from the JAVA Coach Administrator and JAVA Board. To assist you in knowing what your responsibilities are **JAVA** has created this information handbook for you. Please read and discuss these responsibilities with the JAVA Board President. If you have read all attachments, understand, and accept these responsibilities please sign and date the bottom of the form and return the form to the coach.

As a Coach or Assistant Coach, I understand and take responsibility for the following:

## **MISSION STATEMENT AND OBJECTIVES**

JAVA is a Junior Olympic Volleyball Travel Organization Program designed to foster growth and development of technical skills and leadership qualities associated with the game of volleyball. J.A.V.A. supports self-motivating, aggressive play and good character through positive training sessions and quality competition.

To promote and foster the sound growth and development and the better understanding and knowledge of volleyball, other athletics, and young athletes by providing for the mutual assistance, enjoyment, entertainment, and improvement of its Members socially, mentally, and physically by encouraging them in participation in the sport of volleyball, through the holding of competitions, games, tournaments, clinics, and instructive demonstrations.

To do any other act or thing incidental to or connected with the forgoing purposes or in the advancement thereof, but not for the pecuniary profit or financial gain of its Coaches and Players.

We are committed to providing the best possible environment for our volleyball players to reach their maximum playing potential through excellence in coaching and community support. Our players will be challenged to excel not only for their own personal growth but also for the betterment of their team, the organization, the development of area club coaches and the communities in which they live.

## **JAVA SEASON**

JAVA season runs from October through beginning of April of the following year. Registration and try-out dates are set by the JAVA Board each year. Registration is usually held the last two weeks in October with try-outs set for the first and/or second weekend in November. Practices begin one week after try-outs have ended. Tournaments are held between January and beginning of April.

## **COACHING STAFF**

Teams will be staffed with coaches who promote fairness, integrity and good sportsmanship. Coaches are responsible for establishing this environment and supporting the enhancement of players' volleyball skills, leadership abilities, teamwork and individual development on and off the court. Coaches will travel and practice with the team regularly. Each coach involved in the development of the team will be treated with the utmost respect. Any abuse of our coaches by a player or a parent will be dealt with swiftly and severely. It is the intent of the JAVA Board of Directors to provide an on-going learning environment for its players.

The club provides USA Volleyball educational opportunities for all coaches including coaching clinics (IMPACT, CAP I, CAP II, CAP III, CAP IV, CAP V) one-on-one development with the JAVA Coach Administrator who is the head of our coaching staff. We consider the interaction between our coaching staff members to be exceptionally unique, giving young coaches opportunity to work with those having more experience on a regular basis.

## **JAVA COACH BENEFITS**

JAVA will pay each Coach's USA Volleyball Membership Registration as a benefit for coaching in the JAVA club. Each coach **MUST** complete a JAVA Coach application with an attached resume and be registered before attending any try-outs, practices, and tournaments. Each Coach will receive a warm-up suit and pull over polo shirt to wear during the JAVA volleyball season. Each Coach will keep their warm-up suit after the second year of coaching. JAVA may pay for hotel accommodations for over night stays during tournaments for Head Coach. The maximum amount of hotel payments for the season will be determined by the Board of Directors at the beginning of each season. JAVA may offer a stipend for each Head Coach and will be determined by the Board of Directors at the beginning of each season. JAVA supplies coaches with volleyball equipment (balls, ball bags, ball carts, eraser board, whistles, coach's 3-ring Team binder, coach's briefcase, net setters, tandem net extenders, ply-metric ladders, and dots), and volleyball practice courts during team practices, and team coolers for each tournament. JAVA will assist Coaches in paying for USA Volleyball Training to be determined by the Board of Directors.

## **BACKGROUND AND CREDIT CHECKS**

Each Coach must go through a background and credit check for verification purposes of not having a felony criminal record, sex offenses, violent misdemeanor record, and/or financial issues. JAVA will pay for the background check at the time of club registration. Any criminal convictions shown on a background check will be forwarded to the Coach for rebuttal purposes with the company who has been hired by USA Volleyball doing the background checks. Background checks are good for two years. Any time within the two years of having a background check completed and a criminal offense has occurred with any coach, the coach involved must notify the Board of Directors immediately.

## **COACHES TRAINING**

All JAVA coaches are mandated to be certified and attend a four (4) hour USA Volleyball IMPACT Training prior to attending any Tournaments. JAVA will pay the IMPACT training registration fee.

IMPACT training dates and locations will be provided once the Board of Directors receives notice as to when and where the training will take place.

Any additional USA Volleyball training (CAP I, CAP II, CAP III, CAP IV, CAP V) will be offered to all coaching staff. JAVA will pay for each half of the CAP training and half of the hotel accommodations with the Coach paying for the other half. JAVA will reimburse the coach's second half of the CAP training fee once the coach agrees to sign a contract to continue to coach with JAVA for two additional years. Coaches are responsible for their own transportation to the trainings.

Each additional CAP training benefit will follow suit as outlined in the prior paragraph.

## **COACHING PHILOSOPHIES**

It is JAVA's philosophy that practices are the time to improve skills and work on new concepts. The fundamentals, which are emphasized initially, are used to develop proficient offensive and defensive tactics.

It's the JAVA club's goal to educate players in life skills outside of volleyball. We feel it is important for players to create and maintain a good dialogue with their coaches regardless of the player's age or experience. Players should communicate with coaches on any issues that affect their training and tournament play as soon as they become a concern.

## **COACHES MEETING**

All Coaches must attend a Coach's Meeting prior to the JAVA Informational Meeting and after the completion of JAVA registration with the date, time, and location set by the Board of Directors. Coach's Meeting is mandatory to establish the JAVA season with determining the amount of coaches, team selections, practice locations, practice and playing philosophies, tournament selections, changes in USA Volleyball FIVB rules, Team three-ring binder handbooks, stipends, volleyball equipment, try-out court drills, conditioning, and introduce JAVA coach administrator for the season.

There will be a mandatory Coach's Meeting with the Board of Directors after try-outs are conducted to determine the amount of teams and the age level for each team. The date, time, and location of the Coach's Meeting will be set by the Board of Directors.

## **JAVA PLAYER TRY-OUTS**

All Coaches must attend both Try-Out dates and locations. All Coaches must have input on what they observe and any recommendations to the Coach's Administrator and the Board of Directors in selecting players for teams and what age group for each team.

Coach Administrator will determine what type of court drills players will be performing during the two day try-outs. Some drills may consist of speed drills, hitting drills, blocking drills, serving drills, digging drills, etc.. All players will be measured for their vertical height jumping (standing and running) at the beginning, middle, and at the end of the season. A chart will be generated for each team to show progression.

## **TEAM SELECTIONS**

Teams will be comprised of selected players from southwestern New York area located in the WEVA region and northwestern Pennsylvania who are willing and able to contribute and subscribe to the rules, philosophies and goals of each team. A Coach can select a minimum of 9 players and not more than twelve players for a team based on skill level, attitude and ability to understand roles as well as the concept of being a team player. Less than 9 players on a team will be determined by the Board of Directors.

Team selections are based on the amount of coaches and court space available, and the amount of registered players for each age level. Only the Board of Directors and Coach Administrator have the discretion of moving player(s) up from their age group based on their experience.

Players have one week from the date they are selected to a specific team to accept or decline to play on that team for the JAVA volleyball season. If a player declines to play on that team for the season, the player will have an opportunity to petition the JAVA Board of Directors requesting to play on another team, only if there is an opening on that team. The player must in writing, show reasons and a need as to why they want to play on another team or on a more advanced team. If the Board of Directors decides for that player not to move from the team they were selected to play on, then that player has to decide whether to play on that team or decline to play with JAVA during the JAVA season.

## **PLAYING PHILOSOPHY**

A continual source of frustration for players and parents alike is the issue of playing time. The reality is that equal playing time is not guaranteed. JAVA philosophy on playing time is stated below:

Playing time is very important to JAVA as we are sure it is to every player. That is the main reason each JAVA team will have no more than 12 players based on the coaches preference. It is important to apply the skills and fundamentals taught in practice to match situations. This allows our coaches to realize which skills the player is proficient at and where more training and improvement can be accomplished.

JAVA guarantees a “fair” amount of playing time for every player. This does not necessarily mean an “equal” amount of time. Coaches will consider the amount of playing time that a player is receiving by making sure the comparison is being made among players that play the same position at the same skill level.

More playing time is earned by regularly being at practice attending tournaments, working hard to improve, fostering team relationships, demonstrating good sportsmanship, and executing the skills when given the opportunity to play.

Coaches are advised to give everyone fair opportunity to contribute their skills and abilities to the team during pool play matches. When a team advances past pool play, it is the coaches discretion and decision to reward players that have excelled during pool play with playing time in these final matches.

During tournament play, the coach has the right to determine the line-up that he or she wishes to use. An “equal play philosophy” does not apply in any situation at any time. It is each player’s responsibility to perform at a level that is consistent in keeping with the goals of the team. If the player does not, for whatever reason, fulfill their obligations on the court, it is the coaches right to substitute them out so that the team may achieve its goals. Players are expected to perform certain roles on the bench as well, which greatly contribute to the success of the team.

Based on position, a player may play back row and rotate out or play front row and rotate out when reaching the back. It is important for players and parents to understand that the goal of the team is to compete successfully at tournaments and go to the highest level possible. If it is the player’s belief that she is not being treated fairly and not being given appropriate amount of playing time, she should discuss it with the coaching staff first and foremost. The coaching staff sees players at each practice and may see something that parents do not. Parents and players should remember that playing time is earned. The players, by working hard in practice to improve skills and consistency, will determine how much playing time they will get.

The parent’s role is one of support to the players, coaches and club. Parents should not engage in “coaching” from the sidelines, criticize players, coaches or game officials or try to influence the makeup or operation of the team at any time:

Parents are not permitted to approach the coach about concerns during any game. Parents should contact the coach after 24 hours after the last game of a tournament to discuss their child’s concerns or other issues. If the matter cannot be resolved between the coach and the parent, then the club director(s) can be brought in to help resolve any concerns or issues.

**Parents are not to approach coaches regarding team issues until their daughter has had time to communicate with the coach first.**

## **SCOREKEEPING CLASS**

All players are expected to attend a scorekeeping and down referee class each season for their first year and a refresher for their second year if they are under the age of 16. All coaches are expected to attend the scorekeeping class for their first year playing USA volleyball and are encouraged to attend a refresher course each year. Class is provided by JAVA and lasts 2-3 hours. A date and location will be announced each season when the JAVA Administrator receives notice. A test may be given at the end of the training session for retention purposes.

All coaches and players are encouraged to become certified scorekeepers and down referees during tournament play. Coaches and players are reviewed and forms are signed by tournament referees to become certified. All completed forms are to be forwarded to the JAVA Administrator so they can be forwarded to WEVA for record keeping.

## **SCOREKEEPING DUTIES AT TOURNAMENTS**

All players are expected to participate in assisting in scorekeeping, maintaining score clock, line

judges, 2<sup>nd</sup> down Official duties, and/or keeping libero tracking duties during the tournaments. Scorekeeping duties will be on a rotating basis so everyone has an even share of responsibilities during tournament match play.

There must be a Head Coach or Assistant Coach standing behind the score table when your team is assigned during scorekeeping. Coaches must monitor the scorekeeping duties of all players involve and assist players in establishing their responsibilities when working at each scorekeeping position during match play.

No player can be excused from the tournament without the consent of the Head Coach. It will be the coach's decision on excusing players at the end of the tournament when other players are assigned in scorekeeping duties at the end of tournament play. Failure to get coach's permission to leave may jeopardize player(s) in participating in the next tournament.

## **COACH'S TEAM BINDER**

Each head coach will maintain a three ring Team binder for their own JAVA team. Inside the three ring Team binder the following information will be provided:

1. Tournament Schedule
2. Team Phone Tree Directory  
JAVA Board of Directors/Coaches Phone Directory
3. Players Competition Diet
4. Team Roster/Age Definition/Player's Birth Certificates
5. USA Volleyball Player's Medical History Forms and Insurance Cards
6. JAVA Parent Handbook
7. JAVA Team Parent Representative Handbook
8. USA Volleyball Domestic Competition Regulations and Rule Changes
9. WEVA Code of Conduct Policy
10. JAVA Coach's Handbook and attachments.
11. USA Volleyball Coaches Code of Conduct.
12. USA Volleyball Guide to Basic Volleyball
13. WEVA Due Process and Appeals Policy
14. JAVA Players Completed Survey Forms
15. Tournament Team Roster/Score Sheets/and Libero Tracking Sheets on compact disk (In Side Pockets)

## **TOURNAMENT INFORMATION**

Tournaments are set by the Board of Directors each year. Normally teams will attend a minimum of five tournaments with a maximum of seven tournaments consisting of 5 one-day tournaments and 2 two-day tournaments between January and beginning of April. JAVA annual March tournament is included as one of the maximum 7 tournaments JAVA teams will attend. If JAVA does not have an annual JAVA Tournament each team can select another tournament. Any additional requested tournaments will be at the discretion of the Board of Directors.

Coaches have the option to select what tournaments the team would be attending in the WEVA

Region, Ohio Valley Region, or any other region at the discretion of the Board of Directors.

Coaches have the option to change 1 two-day tournament to 2 one-day tournaments if coaches elect not to attend a two-day tournament during the JAVA season.

Each head coach is responsible in selecting tournaments by December of each season. Once tournaments are selected the head coach needs to contact the JAVA Administrator and Treasurer for Tournament payments. Any additional tournaments that have not been selected in December in

maximizing the team's tournament schedule, the head coach must submit each additional tournament as soon as possible until the Teams tournament schedule has been filled.

Once players have been selected on a JAVA Team, a JAVA Team Roster will be forwarded to the head coach by the JAVA Administrator for each head coach to use throughout each tournament being attended. Each head coach will have to complete the top of the team roster for each tournament each team attends. Each Coach will need to cross off each player who is not attending a tournament and sign the JAVA Team Roster and hand the roster into the Tournament Director being attended.

## **PARENT REPRESENTATIVE/CHAPERONES/VOLUNTEERS**

Team Parent Representatives are an asset in helping to have the JAVA program run smoothly. Team Parent Reps. have many responsibilities such as coordinating tournament locations, travel and hotel accommodations, etc.. A **Team Parent Representative Handbook** has been prepared to outline the responsibilities of a Team Parent Rep. with the JAVA organization.

Coaches will supply a list of tournaments with locations to the Team Parent Representative as soon as the coaches decide which tournament his team is to attend. Occasionally, there may be an additional tournament selected once that tournament shows on the WEVA and/or OVR tournament list. The Team Parent Rep. will notify parents as soon as possible and forward the information to all the parents and players via e-mail or handouts after practices.

JAVA relies on chaperones and volunteer parents to accompany each team to insure all players are safe and arrive at their designed playing venues. A **Chaperone and Volunteer Handbook** has been developed to outline the responsibilities of Chaperone and/or Volunteer with the JAVA organization. Parents are encouraged to participate in organizing meal accommodations with the Team Parent Rep. to help cut costs for meal expenses during tournament play. It's encouraged to have parents bring a selected dish for your team and set up a small buffet for the players, coaches and parents between tournament play. Team cooler will be supplied by the club to the players and coaches at each tournament. Each team player and coach will receive their own sports bottle during tournament play. Parents are encouraged to bring coolers and ice to help keep food and other replenishments cool.

We also suggest to support your Tournament concession stand as well as many tournament fundraising is done through concessions. These suggested ideas are only when allowed. Some Tournaments you may be attending may not let teams bring in outside food or coolers into their facility. Your Team Rep. will try to keep you apprised if outside food and coolers are not permitted into the facilities you may be attending.

Coaches are encouraged to carpool whenever possible to and from tournaments. Coaches are not allowed to car pool with their own team players. Coaches can car pool with team parents if there are no team players riding with their parents.

USA Volleyball strongly recommends for parents who are carpooling to maintain a minimum of \$300,000 liability insurance on their vehicles. Carpool waivers are available for parents to sign to give consent or not to give consent for a player to ride in vehicles with less than the minimum \$300,000 liability insurance.

## **JAVA PLAYER DUES**

Once a player has been selected to be on a JAVA Team, players will have to pay dues. The dues cover almost everything related to the operation of the team and entry into tournaments. When a player is selected to represent a team, the parents are required to submit payments to the club to cover this fee. The fees and payment schedule can be found on the JAVA web site under “registration” and “JAVA dues” icons. In September each year the Board of Directors determines the season amount of the JAVA Club Dues and payment schedule for the upcoming JAVA season. JAVA Parent Rep. will be responsible in collecting the dues from each team.

Players who do not pay their dues payments on specified dates will be **SUSPENDED** from practices and tournaments until dues payment(s) are received in full.

## **INJURY POLICY**

Any coach or player who is injured or property damage has occurred during practices and/or tournaments, that coach, player, and/or parent shall report such injury or property damage immediately to their coach or Team Parent Rep.. The injured coach or player must file an injury report or property damage report for such injury or property damage and the completed report must be forwarded to JAVA Administrator.

Coaches who are injured and have their own primary medical insurance have the option to use USA Volleyball Medical Insurance rider as a secondary insurance coverage. Coaches who do not have primary medical insurance coverage have the option of utilizing USA Volleyball medical insurance coverage with the understanding there is a \$1,000 deductible before the insurance plan will begin to pay.

All Coaches must sign a USA Volleyball Volunteer Form completing the Medical Information portion at the bottom of the form. The completed Volunteer Medical Form will be added to the Coach's three-ring binder along with the Team Player's Medical Forms.

Any coach or player who has any unrelated JAVA volleyball injury that was seen by a physician for medical treatment prior to attending any JAVA practice and/or tournament, must submit a physician's clearance notice to JAVA Coach and JAVA President before they can participate in any future JAVA practices and/or tournaments.

Any coach or player who receives a related JAVA volleyball injury during a practice and/or tournament and that player seeks medical assistance from a physician, that coach or player must submit a physician's clearance notice to JAVA Coach and JAVA President before they can resume

participation in any future JAVA practices and/or tournaments.

## **COMMITMENT & DEDICATION**

It is vital for players and coaches to be committed and dedicated to the JAVA club program. If you work hard in practices, matches and scrimmages, you are likely to have a successful season. Coaches who are committed and dedicated to improving have little time for players who simply wish to turn practices into social events.

## **PRACTICES**

Coaches and players just showing up for practice is not enough. The JAVA club needs coaches and players who are punctual, who are in the proper frame of mind to work hard, and who pay attention to instruction and cooperate with teammates and coaches.

Each coach is responsible for preparing each weeks practice outline for each practice being attended. Each Coach will prepare practice plans according to how many players are attending. Coaches are expected to open and secure facilities at beginning and at the end of each practice.

Coaches and players are required to be ready to begin practice at the designated start time. Please allow players enough time to put on knee pads, change shoes, and be taped, if needed. Coaches and players are expected to assist in practice set up and taking down of net systems, putting away volleyballs and other equipment that may be used that day. Begin practice mentally prepared. Have personal goals for all practices. A good time to think about goals is prior to and during warm-up.

Each practice session is very important to the development of our athletes. Coaches and players need to make every effort to be at every practice so players don't miss too much instruction that could affect their performance at tournaments. Coaches need to know in advance if someone will have to miss a practice.

Coaches and players are expected to attend practice each week. There may be more than one practice scheduled each week and each team Coach will make the determination on having more than one practice each week upon the availability of gyms. Coaches will advise each player as to the location of a second practice site. Each coach and player is expected to attend each practice each week that is scheduled by each coach.

## **ATTENDANCE**

JAVA knows that not all players can show up to every practice. However, it is important to the player and team development, to attend every possible practice. Advance notice to the Team Coach is mandatory if a player misses practice.

Missing practice will be considered for significant family emergencies, or player's injury which are beyond the direct control of the player's family or school activity.

Players are allowed to play other sports for their high schools but must communicate tournament dates to their school coaches. Players attending school sporting events on club tournament dates may hinder participation at future JAVA practices or tournaments. It must be understood that missing practices and/or tournaments does not signify full commitment to the team and its goals. Please remember coaches and players absences affect everyone else on your team. Be considerate and inform your players and other team coaches with plenty of notice if you can not attend a practice or tournament.

If a player must miss a practice, a telephone call is mandatory to their respective coaches 72 hours before practice. Coaches will determine whether a player will be eligible for tournament play if a practice is missed a week prior to a tournament.

## **CLOTHING ATTIRE**

Volleyball specific clothing will be worn to practices, tournaments, and club functions. Players shall not wear any spaghetti straps, low cut tops or allow any bare midriffs. The girls are athletes and should dress appropriately. Players wearing shirts or shorts that are inappropriate will be asked to either change or sit out of practice.

## **COOPERATION**

Coaches may take overnight trips with your team. These trips require that Coaches will have some rules to live by including dealing with player curfews. It is expected that all coaches will respect all of the rules that are made as well as the team parent reps, chaperones, and parents who enforce them.

## **IMAGE PRESENTATION**

Coaches are representing yourself, your Team, and the JAVA club at every tournament. JAVA strives to be a volleyball club that is known for good sportsmanship and integrity by our players, coaches, and parents. Arguing with officials is never appropriate and not tolerated. For the older girls, you will not always know when a college recruiter is in the gym and therefore it is important to display proper behavior at all times.

## **MAINTAINING GOOD GRADES**

JAVA considers the JAVA club to be a club of scholar athletes. It is important for players to maintain good grades. If coaches are to guide players through the process of getting recruited by colleges and universities you must do your part on the court. Time management is a critical skill that successful student athletes need. Coaches are expected to plan ahead and make sure that players prepare themselves in completing their school work well in advance of the assignment due date and ahead of any practice and/or tournament. No consideration will be given for failure to plan ahead resulting in players missing practice.

## **COACHES/PLAYERS CODE OF CONDUCT**

All coaches and players will demonstrate a high level of respect for others at all times. This

includes, but not limited to, other players, teammates, coaches, officials, chaperones, Team Parent Rep., volunteers, parents, and fans.

All coaches and players **MUST** arrive at a minimum of a half hour prior to playing in any tournament.

**Upon arriving at a tournament, all players must immediately report to their coach.**

After checking in with the coach, players are responsible for letting the coach, Team Parent Rep., and chaperone know of their whereabouts at all times. Players are not to leave tournament locations without notifying their Team Parent Representative, chaperone, and Coach.

If a player is suspended from school, that player is not eligible to practice or play for JAVA, until they have been reinstated at their school. Failure to disclose a suspension to JAVA could result in permanent removal from JAVA Club.

Any player caught using or possessing alcohol, tobacco, or illegal drugs will be immediately removed from their team. A meeting between the JAVA Directors, Coach Administrator, Coach, the player and her parents will be held to determine what disciplinary action will be taken for that player's inappropriate behavior.

Any coach caught using or possessing illegal drugs and misuse of alcohol will be immediately suspended from their team. A meeting between the JAVA Directors and Coach Administrator will be held to determine what disciplinary action will be taken for that coach's inappropriate behavior.

All JAVA coaches and players are required to have as much fun as possible while working hard to improve their volleyball fundamentals both as coaches, players and young adults.

Any coach falsifying any JAVA Volleyball, WEVA Volleyball, OVR Volleyball or USA Volleyball records will be removed from the JAVA Club through the WEVA Due Process and Appeals.

All JAVA coaches will read and sign the **USA Volleyball Coaches Code of Ethics and Conduct Policy** acknowledging they understand the conditions while participating as a JAVA, WEVA, and USA Volleyball member.

No inappropriate language in degrading, swearing, cussing, heckling, and/or threatening behavior by any Coach, player, or JAVA member will be tolerated during the JAVA Volleyball season, practices, tournament play, etc. towards other JAVA members and/or officials. Any such inappropriate conduct may jeopardize your membership with the JAVA Club in attending any future practices and/or tournaments.

## **EXPECTATION OF PARENTS**

Each parent will be given a **Parent's Code of Conduct Handbook** outlining their expectations while their daughter is a member of the JAVA Club.

## **COACH EXPECTATIONS**

**EACH COACH IS ENCOURAGED AND EXPECTED TO PARTICIPATE IN ALL JAVA VOLLEYBALL ACTIVITIES, AND THE ANNUAL JAVA VOLLEYBALL TOURNAMENT THROUGHOUT THE JAVA VOLLEYBALL SEASON.**

**A SUCCESSFUL JAVA VOLLEYBALL SEASON IS INCUMBENT UPON THE ACTIVE PARTICIPATION OF EACH COACH WHO VOLUNTEERS DURING THE JAVA VOLLEYBALL SEASON.**

### **POLICIES AND VOLLEYBALL ARTICLES**

I HAVE READ AND UNDERSTAND THE FOLLOWING ATTACHED POLICIES AND USA VOLLEYBALL ARTICLES:

1. I have read, understand, and signed the completed **USA VOLLEYBALL COACHES CODE OF ETHICS AND CONDUCT POLICY FORM.**
2. I have read, understand, and signed the completed **USA VOLLEYBALL WAIVER AND RELEASE OF LIABILITY FORM.**
3. I have read, understand and signed the **WEVA CODE OF CONDUCT FORM.**
4. I have read and understand the article on **WHY DOES USA VOLLEYBALL DO BACKGROUND SCREENING?**
5. I have read and understand the article on **USA VOLLEYBALL FAIR CREDIT FORM**
6. I have read, understand, and signed the completed **REGIONAL VOLLEYBALL ASSOCIATION OF USA VOLLEYBALL BACKGROUND SCREENING FORM.**
7. I have read and understand the article on **RENTED OR HIRED VEHICLES FOR USA VOLLEYBALL EVENTS.**
8. I have read and understand the **PLAYERS-PARENTS HANDBOOK.**
9. I have read and understand the responsibilities of the **TEAM PARENT REPRESENTATIVE HANDBOOK.**
10. I have read and understand the responsibilities of the **CHAPERONE AND VOLUNTEER HANDBOOK.**
11. I have read and understand the responsibilities of the **PARENT CODE OF CONDUCT HANDBOOK.**
12. I have read and understand the article on **AGE FALSIFICATION POLICY**

13. I have read and completed the USA VOLLEYBALL COACHES APPLICATION with an attached resume.
14. I have read and understand the training article AGILITY LADDER GUIDE.
15. I have read and understand the training article DOT DRILL TRAINING GUIDE.
16. I have read and completed the USA VOLLEYBALL VOLUNTEER MEDICAL FORM.
17. I have read and understand the following USA Volleyball articles:
  - A. DEAR VOCAL COACH
  - B. DEAR STUPID PLAYER
  - C. A GUIDE TO VOLLEYBALL BASICS
  - D. KESSEL'S HANDY GUIDE TO RUINING A PLAYER-COACH
  - E. NUTRITIONAL GUIDE FOR PLAYERS
  - F. RECIPE FOR AN ELITE PLAYER-COACH
  - G. SPLINTER SIBLINGS
  - H. THE AGONY OF THE PARENT
  - I. TOP 10 LAWS ABOUT COACHING KIDS
  - J. TRAINING WITHOUT A NET OR FRIENDS-PLAYER
  - K. USA VOLLEYBALL ATHLETES HANDBOOK
  - L. IT'S NOT WHERE YOU ARE, IT'S WHO YOU ARE
  - M. SO YOU WANT TO BE A GOOD SPECTATOR
  - N. AN OPEN LETTER TO ALL COACHING KIDS 14 AND UNDER

\*\*\*\* Thank you for your support of our club's endeavors and please have fun\*\*\*\*

Visit our club's websites at  
[www.javavolleyball.com](http://www.javavolleyball.com)

# **JAVA MEMORANDUM OF UNDERSTANDING**

I HAVE READ AND UNDERSTAND ALL THE ABOVE CONDITIONS AND ARTICLE ATTACHMENTS IN THE **JAVA COACHES AND ASSISTANT COACHES HANDBOOK**.

I UNDERSTAND AND WILL ABIDE BY THE CONDITIONS IN THE **JAVA COACHES AND ASSISTANT COACHES HANDBOOK** AND **USA VOLLEYBALL COACHES CODE OF ETHICS AND CONDUCT POLICY HANDBOOK**.

IF I DO NOT FOLLOW THESE CONDITIONS AT ANY TIME, I WILL LOSE ALL PRIVILEGES GRANTED BY THE JAVA CLUB AND I WILL BE REMOVED FROM THE JAVA CLUB AND WILL NOT RECEIVE ANY REFUNDS NOR STIPEND.

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Coach's Signature

Print Name

Date